Worcestershire Youth Sailing Association

2021 CODE OF CONDUCT

It is the policy of WYSA that all sailors, parents, volunteers and staff show respect and understanding for each other, treat everyone equally within the context of the sport and conduct themselves in a way that reflects the principles of sailing and canoeing. The aim is for all youngsters to enjoy their sport and to improve performance. Abusive language, swearing, intimidation, aggressive behaviour or lack of respect for others and their property will not be tolerated and may lead to disciplinary action.

If you are concerned that someone is not following the WYSA Code of Conduct, you should inform the WYSA Welfare Officer for Safeguarding or the person in charge of the activity. Sailors not following the WYSA Code of Conduct may be asked to leave the water or session or excluded from future events. No refund for fees already paid will be made under these circumstances.

PARTICIPANTS (SAILORS)

- Wear a buoyancy aid at all times when you are on or near to the water.
- Listen to and accept what you are asked to do to improve your performance and keep you safe.
- Respect other participants, parents, volunteers, staff and members of the public.
- Abide by the RYA rules and sail fairly.
- Do your best at all times.
- Never bully others either in person, by phone, by text, email or online.
- Take care of all property belonging to you, other participants, WYSA and Aztec Upton Warren.
- If participants have a medical condition that requires the use of inhaler or epi-pen, they must have it with them at all times when they are attending a WYSA session at Aztec Upton Warren, or if an event away from home, give it to the team manager at the beginning of the event.
- Meet deadlines for return of cheques and forms for participation in events. Failure to meet deadlines will result in sailors being unable to take part in events.
- Do not leave items of value in changing rooms.
- During the WYSA session time, do not leave the site without permission of the group leader.
- If a boat is damaged, yours or somebody else's, inform your instructor at the end of the session or race.
- Smoking, recreational drugs and alcohol are strictly forbidden at all WYSA or NSSA events.

PARENTS

- Support your youngster's involvement and help them enjoy their sailing.
- Help your youngster to recognise good performance, not just results.
- Never force your youngster to take part in sailing.
- Never punish or belittle your youngster for losing or making mistakes.
- Encourage and guide your youngster to accept responsibility for his or her own conduct and performance.
- Respect and support volunteers' and instructors' decisions and actions.
- Accept volunteers' judgements and recognise good performance by all participants.
- Use established procedures where there is a genuine concern or dispute.
- Ensure that your youngster wears suitable clothing and has appropriate food and drink.
- Ensure that all medical information, include medication being taken is given to WYSA on the Consent Form and for each event, and ensure that if medical information changes, a new WYSA Consent Form is sent to the WYSA Secretary.
- Provide contact details and be available when required and if contact details change, send an updated WYSA Consent Form to the WYSA Secretary.
- Take responsibility for your youngster's safety and conduct in and around the clubhouse or event venue.
- Meet deadlines for return of cheques or forms for participation in events. Failure to meet deadlines will result in sailors being unable to take part in events.

VOLUNTEERS, INSTRUCTORS AND COACHES

- Consider the welfare and safety of participants before the development of performance.
- Encourage participants to value their performance and not just results.
- Promote fair play and never condone cheating.
- Ensure that all activities are appropriate to the age, ability and experience of those taking part.
- Build relationships based on mutual trust and respect.
- Avoid unnecessary physical contact with young people.
- Be an excellent role model and display consistently high standards of behaviour and appearance.

- Do not drink alcohol or smoke when working directly with young people.
- Communicate clearly with parents and participants.
- Be aware of any relevant medical information.
- Follow RYA and club and class guidelines and policies.
- RYA Instructors/Coaches must comply with the RYA Instructor Code of Conduct or RYA Coach Code of Ethics and Conduct.

WYSA SESSION BOOKING CONDITIONS

Sessions will be delivered by WYSA at Aztec Upton Warren in accordance with RYA training centre guidance, and staffed by appropriately qualified and experienced RYA instructors.

- WYSA reserve the right, at all times, to cancel bookings at our discretion.
- All participants must be aged 18 or under, wear a buoyancy aid at all times when on or near water and be confident in the water.
- A WYSA Consent Form must be given to WYSA Secretary for all WYSA events with full details of parent/guardian contact details.
- A WYSA Consent Form must include details of any medical condition affecting a participant, or of any medication taken by a participant that could affect their taking part in the above sailing session, asthma, epilepsy, heart conditions. WYSA reserves the right to refuse any booking on medical grounds.
- It is the responsibility of parent/guardians to complete a new WYSA Consent Form for their youngster and give to WYSA Secretary if there is a change of contact details or medical condition.
- All participants must be accompanied by a parent or guardian at the beginning and end of the session. Parents or guardians must also be contactable for the duration of the session.
- Neither WYSA nor any of its volunteers or agents shall be liable in any way whatsoever in respect of loss or damage to property.
- All bookings are accepted on the understanding that any instructions or directions given by any volunteer or member of staff are to be observed. Participants are asked to respect the equipment provided; compensation will be sought from anyone deliberately causing damage to equipment.
- WYSA reserves the right at all times to refuse or restrict the use of facilities. The right is also reserved to evict anyone who refuses to comply with the conditions as stipulated, or who behaves inappropriately or, in any way, causes damage or annoyance to any other persons.
- Participants are to wear suitable clothing and footwear when going on a boat. Suitable footwear means flat soft-soled shoes or trainers. Please bring a change of clothing, as sailing can be wet.
- If any injuries are sustained or damage to valuables occurs, participants are to notify the Aztec Upton Warren centre's staff immediately.

CONDITIONS OF USE OF PHOTOGRAPHY OR VIDEO

In accordance with our Safeguarding Policy, WYSA will not arrange for photographs, video or other images of young people to be taken or published without the consent of parents/guardians on the WYSA Consent Form. We will abide by the Conditions of Use below. If you have any concerns about the way images are being used, you should inform the WYSA Welfare Officer for Safeguarding.

- We will normally only identify a youngster by reference to his or hers first name.
- We will not use personal details or full names (ie first name and surname) of any youngster to accompany a photographic image on video, on our website, or any other electronic or printed publications without good reason. "Good reason" includes using the full name of a youngster in a newsletter to WYSA members if the youngster has won a trophy or award.
- We will not include personal email or postal addresses, telephone or mobile numbers on video, on our website, or in other electronic or printed publications.
- We may use group photographs or video with very general labels, such as "Racing Team".
- We will only use images of youngsters who are suitably dressed, to reduce the risk of such images being used inappropriately.
- Photographs or video may be used for coaching purposes or by officials during competition to illustrate incidents on the water.
- Commercial sale of any form of media will be limited to the organisers or their official photographers.

January 2021
To be reviewed in December 2021